

July 13, 2020 - WORK SESSION & REGULAR MEETING

The Work Session and Regular Meeting of the Town of Dickinson Town Board was called to order with the pledge of allegiance by Supervisor Michael A. Marinaccio at 5:30 PM on Monday, July 13, 2020 in the Town Hall, 531 Old Front Street, Binghamton, New York and via Zoom teleconferencing pursuant to an Emergency Order of the Governor of the State of New York.

This is the first of the regular meetings which begins the summer schedule of July, August and September combining our Work Session with the Regular Meeting on the second Monday of those months with a start time of 5:30 P.M.

The members of the Town Board present were:

Michael A. Marinaccio, Supervisor
Stephen M. Gardner, Councilman
Sharon M. Exley, Councilwoman
Thomas J. Burns, Councilman
Danny F. Morabito, Councilman

Also attending:

Robert Heary, Esq., (o/b/o Angelo Catalano, Esq., Town Attorney)
Susan M. Cerretani, Town Clerk
Public Works Commissioner Joel Kie, Code Enforcement Officer Steve Rafferty, Town Engineer Ron Lake, Zoning Board Chair Jeanne Compton, Town Historian and Planning Board Chairman David Wasser, 2 members of the public and 3 Zoom guests - one being Judge Groover.

SUPERVISOR'S MONTHLY REPORT

July 2020

This meeting is also being held remotely via **ZOOM** virtual meeting software. The public can view or listen to this meeting live via the **ZOOM app**, web browser and/or by telephone. This meeting is being recorded and will be transcribed later.

Also, at this time, anyone who is not an officer of the town, will be muted until the last part of the meeting where I will ask for comments from the public. Please state your name when you are called upon and recognized by me. Please avoid any background noise while you are speaking otherwise, I will need to mute you.

Let us proceed with my Supervisor's Report for July.

1. Please take notice that strict measures will be taken relating to anyone visiting the Town Hall to conduct business. You must wear a face mask or you will not be allowed to enter the town hall, you must use hand sanitizer on your hands which will be provided at the front entrance and at the Town Clerk's counter, and you must sign in prior to conducting any town business. Additional procedures are listed on our Town website. The Town State of Emergency remains in place until further notice.

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SUPERVISOR'S REPORT CONT'D

2. We have had two meetings with court staff and judges regarding the reopening of our court. There will be various measures and procedures taken for this purpose. There may be some reimbursement of any expenses we may incur in this effort; this is an active issue that can change with procedures coming from the Unified Court System. Court proceedings are to remain closed to the public until further notice. Court staff will be available to conduct some court business at the court office window.
3. We have purchased a Ring Doorbell System that allows the court and town clerk office to view and speak to anyone wanting to enter the town hall for various reasons.
4. Please take notice that **Yard Sales** are now allowed in the town until further notice. You need to assure social distancing when conducting a yard sale. You also need to apply for a permit from the town clerk's office.
5. **Sunrise Terrace Park** children's recreation area was opened on June 17, but the basketball court will remain closed until the governor announces that they can open.
6. The water line replacement project in the **Brandywine Heights** sub-division is complete. We are working with the **State Health Department** in getting reimbursements for the project which will total approximately \$1 million. We received our first reimbursement check from the State for \$460K.
7. I reviewed our town credit card charges and found no issues.
8. **Sales Tax Revenues** for New York State have decreased around 32%. This will have a major impact on municipalities revenue sharing of sales tax. We will monitor this issue very closely and make any necessary adjustments to our highway budget as we deem necessary since the department is funded through sales tax. Year-end projection for our town is \$723,361. We budgeted for \$900K. There may be a slight increase in sales tax revenue based on recent information but there will still be a shortage of income county wide.
9. **Habitat for Humanity** has begun clearing the lots for future homes to be built off Glenwood Rd. The first home that was built over a year ago has qualified candidates to own this home. The **COVID-19** epidemic slowed the process.
10. Joel and I met with representatives from the **NYS DOT** regarding the proposed traffic circle on Front St. and Old Front St. We discussed the maintenance and design of landscaping of the inner circle. **Cornell Cooperative Extension** has expressed interest in landscaping. Once the circle is complete, the town will assume maintenance of the landscaping. Our plan is to keep it simple but nice. There will be various plantings in the circle to make the circle more visible to drivers.

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SUPERVISOR'S REPORT CONT'D

11. There is a possibility that the **Land Bank** may be able to fund demolishing 22 Fuller St. residence. County will be taking over the property and the Land Bank is asking if the town would contribute to this effort. We are looking at around \$2-\$3K. The rest of the cost will be covered by the Land Bank and in-kind money from the county.
12. David Wasser has handed in his resignation and his last day will be July 31st. Kathy Groover has agreed to take over the Historian position pending confirmation from the Board.

Code Violations Report:

1. 701 Old Front St., shrubs overhanging sidewalk
2. 10 Pleasant Ct., chickens in backyard, no permits issued for fencing and shed

Dog Control Reports

Report not received.

NYSEG Warning Letter: No NYSEG warnings issued

Next Meeting: Our next Board meeting is tentatively scheduled for August 10, 5:30 PM. We will be in the summer schedule for board meetings unless we have an emergency issue to deal with or some other town related issues.

PUBLIC COMMENTS

None being heard.

COMMITTEE REPORTS

• **PUBLIC WORKS**

- Public Works Commissioner Kie stated that the County is milling Bevier Street and will be paving in the next couple of days.
- Habitat for Humanity is working on Linda Drive
- Supervisor Marinaccio offered congratulations on bringing in the water project under one million dollars. We are being reimbursed by the State for this project.

• **FINANCE**

TOWN CLERK MONTHLY FINANCIAL REPORT

Supervisor Marinaccio asked for a motion to accept the **June Monthly Financial Report** for the **Town Clerk in the amount of \$1,930.80**. On a motion by Councilman Morabito seconded by Councilwoman Exley. All in favor.

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Town Clerk's Report	
June 2020 in the amount of \$1,930.80	
<u>NYSDOH</u>	<u>\$0.00</u>
<u>NYS Ag & Markets spay/neuter program</u>	<u>\$88.00</u>
<u>Supervisor Town of Dickinson</u>	<u>\$1,930.80</u>

COURT MONTHLY REPORT

Councilman Morabito made a motion to accept the **April 2020 Monthly Financial Report** for the **Town Court in the amount of \$13,013.00.**

State: \$11,108.00 County: \$0 Town: \$1,905. On a motion by Councilman Morabito seconded by Councilman Burns. All in favor.

SUPERVISOR'S MONTHLY FINANCIAL REPORT

Councilman Morabito made a motion to accept the **May 2020 Supervisor monthly report** seconded by Councilman Gardner. All in favor

- **PERSONNEL**
 - Nothing to report.

- **PLANNING**
 - Next Planning Board meeting scheduled for July 20th at 6 PM.

ABSTRACTS FOR APPROVAL

On Motion from Councilman Morabito, seconded by Councilman Burns to approve **abstract # 7**, dated July 13, 2020 in the amount of **\$450,326.32**. Vote Ayes-5, Nay -0, Absent-0.

Supervisor Marinaccio voting Aye
Councilman Gardner voting Aye
Councilwoman Exley voting Aye
Councilman Morabito voting Aye
Councilman Burns voting Aye

Unanimously passed and noted as duly adopted.

Abstract Summary of Audited Vouchers for Funds respectively in the amount(s) of \$450,326.32

Voucher #7 for July 2020 in the amount of \$450,326.32:

<u>General Fund</u>	<u>\$31,814.05</u>
<u>Part Town</u>	<u>\$0.00</u>
<u>Highway</u>	<u>\$5,434.62</u>
<u>Fire districts</u>	<u>\$0.00</u>
<u>Light Districts</u>	<u>\$2,881.48</u>
<u>Sewer Operating Dist.</u>	<u>\$258,473.96</u>
<u>Water Operating Dist.</u>	<u>\$26,382.74</u>
<u>Water Project</u>	<u>\$125,339.47</u>

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APPROVAL OF MINUTES

On a motion by Councilman Gardner seconded by Councilwoman Exley to accept the Combined **Work Session & Regular Meeting Minutes of June 08, 2020**. All in favor.
Vote Ayes-5, Nays-0, Absent-0.

ATTORNEY

**DRAFT TIMBER LOCAL LAW
DRAFT LANDLORD REGISTERED AGENT LOCAL LAW**

Attorney Robert Heary, on behalf of Town Attorney Catalano, addressed the status of the two draft Local Laws. He stated that they are in the hands of Attorney Nick Cortese from the Coughlin and Gerhart Law office. Attorney Cortese has sent the drafts to Public Works Commissioner Kie to review by comments. Once the Law office receives and reviews those comments, they will finalize them to proceed with the Local Law adoption process.

RESOLUTION 2020 - 11

The following Resolution was offered by Councilman Gardner, who moved its adoption, seconded by Councilwoman Exley to wit:
BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

RESOLUTION: APPROVING THE APPOINTMENT OF KATHLEEN GROOVER TO THE POSITION OF TOWN OF DICKINSON HISTORIAN EFFECTIVE AUGUST 1, 2020.

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes–5, Nays–0, Absent-0.

Supervisor Marinaccio voting Aye
Councilman Gardner voting Aye
Councilwoman Exley voting Aye
Councilman Morabito voting Aye
Councilman Burns voting Aye

All in favor.

PUBLIC WORKS – WATER DEPARTMENT & HIGHWAY DEPARTMENT

- Public Works Commissioner Kie reported that he will be out of town for two days attending committee meetings.

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CODE ENFORCEMENT

Nothing to report.

ZONING

Chairwoman Compton reported that two Zoning Board hearings are scheduled for Tuesday at 6PM.

PUBLIC COMMENTS

A Sunrise Terrace resident commented that there is a problem with cars going fast in Sunrise Terrace, specifically up and down Terrace Drive. He suggested that the speed limit should be changed from 30 MPH to 20 MPH. Supervisor Marinaccio stated that this is an age-old problem and we will look into it.

Judge Groover took the opportunity to thank the Board for the appointment to the Historian position and thanked Dave Wasser for preparing her for the position and handing it off smoothly.

Judge Groover stated that she and Judge Doyle are conducting virtual **CAP** arraignments instead of physically going to the jail.

Supervisor Marinaccio thanked David Wasser for his service to the Town of Dickinson and remarked that David has been a major asset to the town.

The meeting was adjourned on a motion of Councilman Morabito and seconded by Councilman Burns at 5:57 PM.

Respectfully submitted,

Susan M. Cerretani

Town Clerk